

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Warminster Civic Centre Sambourne Rd, Warminster BA12 8LB  
**Date:** 21 June 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.10 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Jacqui Abbott (Community Engagement Manager)  
Martin Litherland (Head of Waste Management)  
Janet Bowra (Local Youth Facilitator)

**Total in attendance: 17**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<u>Election of Chairman</u> <b>Councillor Andrew Davis was elected as Chairman for 2018/2019</b>
2.	<u>Election of Vice Chairman</u> <b>Councillor Pip Ridout was elected as Vice Chairman for 2018/2019</b>
3.	<u>Chairman's Welcome and Introductions</u> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and invited members of the board to introduce themselves.</p>
4.	<u>Apologies for Absence</u> <p>There were no apologies.</p>
5.	<u>Minutes</u> <b>Decision</b> <b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b>
6.	<u>Declarations of Interest</u> <p>There were no declarations of interest.</p>
7.	<u>Chairman's Announcements</u> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• That a visit took place to the Independent Living Centre which had been very interesting and offered exceptional services for the community.</li> <li>• The Chairman noted that announcements for Becoming a Foster Carer and Salisbury Recovery, were included in the report.</li> </ul>
8.	<u>Appointments to Outside Bodies and Working Groups</u> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2018/19.</p> <p><b>Resolved:</b></p>

	<p><b>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report.</b></p> <p><b>2. To reconstitute and appoint to the working groups of Warminster Area Board as set out in Appendix B of the report. Noting that Councillor Pip Ridout would be the appointed rep for the Health and Wellbeing Board.</b></p> <p><b>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</b></p>
9.	<p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p>
10.	<p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>The Local Youth Facilitator, Janette Bowra, introduced the grant application which had been recommended for approval by the LYN Management Group.</p> <p><b>Resolved</b></p> <p><b>To award Jacobs Ladder £4607 towards a play scheme.</b></p>
11.	<p><u>Waste Collection Service Changes</u></p> <p>Martin Litherland, Head of Waste Management, gave a presentation on the changes to the recycling services as of the 30 July 2018.</p> <p>The main points of the presentation included:</p> <ul style="list-style-type: none"> <li>• That in addition to the usual plastic bottles and cardboard, residents would be able to recycle yoghurt pots, plastic trays, margarine tubs, ice cream tubs and juice, milk and soup cartons, which could all go in the blue lidded bins.</li> <li>• The changes were being made to save energy and reduce costs</li> <li>• Town and Parishes were encouraged to share the information with their residents so that as many people as possible were aware of the changes</li> </ul> <p>Questions were asked on whether plant pots, film and black plastic could be recycled and it was noted that film and black plastic could not be recycled and that he would seek more information on recycling plant pots.</p> <p>The Chairman thanked Martin for his presentation.</p>

12.	<p><u>Health &amp; Wellbeing Management Group</u></p> <p>Jacqui Abbott, Community Engagement Manager, introduced the item and referred to the report included in the agenda pack.</p> <p>It was noted that Deborah Gogarty was nominated Chairman of the Health and Wellbeing Steering Group and Keith Humphries Vice Chairman.</p> <p>Bernice Robbins, Carers' Champion, and Deborah Gogarty, Older People's Champion, gave an update on their respective roles informing the meeting that they had each attended a number of networking events with a focus on building connections, understanding issues and promoting the need for volunteers.</p> <p><b>Decision</b></p> <p><b>To ratify the election of Chairman and vice Chairman for the Health and Wellbeing Steering Group.</b></p> <p><b>To note the updates</b></p>
13.	<p><u>Warminster Regeneration Working Group</u></p> <p>It was noted that due to the ongoing efforts in Salisbury, there had no been any meetings.</p>
14.	<p><u>Community Area Transport Group</u></p> <p>The Chairman introduced the item and referred to the CATG notes included in the supplement agenda.</p> <p><b>Decision</b></p> <p><b>To approve the CATG schemes recommended for approval as outlined in the report.</b></p>
15.	<p><u>Area Board Funding - Community Area Grants</u></p> <p>The CEM introduced the report giving details of the grant application.</p> <p><b>Decision</b></p> <p><b>To award the Deverills Archaeology Group £1000 for equipment and materials.</b></p>
16.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>

17.

Future Meeting Dates

The next meeting would take place in September, although it was best to check the website to check for any date changes.

